

**THE COURTAULD INSTITUTE OF ART
University of London**

Staff-Student Liaison Committee

A meeting will be held at 4:00pm
on Thursday 12 November 2015 in Seminar Room 1

AGENDA

1. **Apologies**
2. **Minutes of the last meeting** **attached**
3. **Matters arising from the Minutes**
 - a) Provision of bicycle storage
 - b) Improving online resource rates
 - c) Production of International Student Handbook
 - d) Investigate role of Student Central and UKCISA in providing visa checks
4. **Updating Students' Union Policies and Procedures**
 - a) Terms of Reference **Paper 1**
5. **Late submission of documents to the VLE** **Paper 2**
6. **Late notice given to students of course trips and reimbursement** **Paper 3**
7. **Update from Registry**

Oral report from Registrar
8. **NSS Results** **Paper 4**

Oral presentation from the Student Union President
9. **Communication between staff and students** **Paper 5**

Oral presentation from Alasdair Sowerby
10. **Prevent**

Oral presentation from the Dean and the Registrar
11. **Update on student support**
 - a) Medical – Oral Presentation from the Associate Dean for Student Affairs
12. **Any other business**
13. **Date of the next scheduled meeting:** Thursday 18 February 2016