

**THE COURTAULD INSTITUTE OF ART**  
**University of London**

**Staff-Student Liaison Committee**

A meeting will be held at 4:00pm  
on Thursday 18 February 2016 in Seminar Room 4

**AGENDA**

1. **Apologies**
2. **Minutes of the last meeting** **attached**
3. **Matters arising from the Minutes**
  - a) Maureen Cross to report on the progress of the International Student Handbook
  - b) Shefa Jahan to report on the progress of teaching timetabling initiative
  - c) Anthony Tyrrell should report on the upkeep and maintenance of the pigeon holes
4. **Update from Student and Academic Services**  
Oral report from Shefa Jahan
5. **Update on student support**
  - a) Oral report from Maureen Cross on the mental health policy
  - b) Oral report from Katie Faulkner on Study Support Sessions
6. **Language Courses**  
Paper from Kirti Upadhyaya Paper 1
7. **Disabled access to the Institute**  
Oral report from Greg Wilkinson
8. **Connections between the students and the collections**  
Oral report from Harrison Goldman
9. **Any other business**
10. **Date of the next scheduled meeting: 2<sup>nd</sup> June 2016**